

**Minutes for the
June 12th, 2017
Pine Eagle Health Planning Committee
Board Meeting**

The special meeting of the PEHPC was called to order by Vice-chair Bill Johnson at 6:05 p.m.

In attendance were Bill Johnson, Dave Schmitt, Brian Pennock, Eileen Monti and Pam Hall-Brisk.

There were two agenda items for the meeting: review of the October, November and December financial statements, and report on the janitorial contract request for proposal responses.

The financial reports for the Halfway-Oxbow Ambulance Service were reviewed. Eileen Monti moved that the financial reports for the Halfway-Oxbow Ambulance Service for October, November and December 2016 be approved as read. Pam Hall-Brisk seconded the motion. The motion passed unanimously.

The financial reports for the building fund were reviewed. Dave Schmitt moved that the financial reports for the building fund for October, November and December 2016 be approved as read. Brian Pennock seconded the motion. The motion passed unanimously.

The financial reports for the Pine Eagle Clinic were reviewed. Eileen Monti moved that the financial reports for the Pine Eagle Clinic for October, November and December 2016 be approved as read. Brian Pennock seconded the motion. The motion passed unanimously.

Two proposals were submitted in response to the request for proposal for janitorial services. It was decided that the maintenance committee would develop a contract, have Dan Van Thiel review the contract and then allow both submitters to review the contract to be sure each is willing to sign it. The maintenance committee will then make a recommendation to the board for approval at the regular June 26, 2017 board meeting.

The meeting was adjourned at 7:12 p.m. for the board to go into executive session.

The meeting was reconvened at 7:30 p.m.

Pam informed the board members that Charlie Vaughn has resigned as our registered agent with the State of Oregon and that we need to find and contract with a new registered agent. Pam will approach the Whitnah firm to see if they would be willing to be the registered agent or could recommend someone. Pam will report to the board at the regular June 26, 2017 board meeting.

The meeting was adjourned at 7:32 p.m.