

Pine Eagle Health Planning Committee Agenda for Monday, September 26, 2016

Meeting will be held in the Clinic conference room at 6:00 p.m.

1. Call to order
2. Review of minutes
3. Additions to the agenda
4. Correspondence and public input
5. Ambulance Portion
6. Mid Level Provider's report
7. Clinic Portion
 - a. Administrator's report
 - b. Financial report
 - c. Old business
 1. Medical transcription update
 - a. software, equipment and licensing options
 - b. Third-party transcription – Robyn
 - c. Kim's response to transcribing as additional work
 2. Update on Katie Raybell for Medicare payment review - Rose
 3. Report on Non-Profit Stewardship Board training
 4. client surveys
 5. investment amount
 6. taxes status and audit
 7. drug protocol
 8. health care for employees
 9. 1-day per week MA interview
 10. website update
 - a. staff accounts and training
 - b. posted financials, agendas and minutes
 - c. patient portal
 - d. New business
 1. Hire of Lourdes Cuevas as medical Assistant 1 day per week
 2. Supervisors for PA and Administrator
 3. Amount of Clinic services for employees
 4. fund reflecting accrued PTO
 5. staff request for increased PTO
 6. dates for board retreat
 7. date for next policy manual work session
 - e. Items for the next agenda
8. Adjourn public meeting of the PEHPC Board of Directors