

Minutes for PEHPC Annual Meeting
June 24, 2024
Approved July 22, 2024

Present at the meeting: Dave Schmitt, Chairperson; Pam Taylor, Vice-Chairperson; Betsy Greenman, Secretary; Debbie Pautsch, Member at Large; Terra Lewis, Administrator

Call to Order Dave Schmitt, Chairperson, called the Annual Meeting to order at 6:02 pm.
Changes to the Agenda There were none.

Approval of the minutes of the PEHPC Board meeting, June 03, 2024; Pam Taylor moved, Debbie Pautsch seconded that the June 03, 2024 Minutes be approved as presented. The vote was in favor of the motion: 5-0

Correspondence and public input There was none.

Ambulance Report Dana Simrell, Halfway-Oxbow. Ambulance Team Leader reported that there had been 15 runs in the past month. 6 of these were Life Flights. The EMS volunteers held a training with the Life Flight helicopter on the new way that transports are loaded into the aircraft. The ambulance was present at the Junior Rodeo and will be part of the July 4th parade. There will be another training in July. The Zoll machines have both been inspected and are back in their respective ambulances.

Clinic Administrator's Report Terra Lewis, Clinic Administrator, reported that the statistics for encounters this month are not available because the site is being updated. Everything is running well, Aledaide is going well and we will continue to do further training.

Annual Report of the Chairperson Dave Schmitt presented his report which is attached at the end of these minutes.

Annual Medical Directors report Dr. Defrees, via a report presented by Terra, said that the Clinic is going well. He enjoys working with Kate and the staff. On July 8 he and the staff will be meeting to develop Clinic goals.

Committees:

Finance Pam will initiate at date for this committee to meet.

Personnel There was discussion about the level of bonus for Kate. Motion was made by Betsy, seconded by Pam that a bonus of \$4,500 be paid twice a year. Motion favorably passed: 5-0

Policy The policy committee will meet on Wednesday, July 24, at 2 PM to review and update policies.

Building

exterior lighting follow up - nothing new
irrigation head procurement - Dave's "digging" results - Terra will find out what person at the Lion's is tracking this project.
Conference room door to electrical room - any update -
Dave will follow up with Larry about seeing the design for the Front Entrance

Old Business

Review of policies that need attention Policy Committee 7.24.24, at 2 PM
A report from those who helped at the dental office clean up summarized the categories of items: metal (Dave will load it and take it into Baker); Second Hand lumber; Clinic items; Jacob's Dream items. There is a list of stuff to put on Halfway Helpful, via Face Book.

New Business There was none

Board Member Comments There were none.

Next Meeting - July 22, 2024, 6 PM

Meeting was adjourned by Dave Schmitt at 7.02 PM

Topics for next meeting

Officers
Committee Assignments
Report from the Clinic Goal setting meeting with the Staff and Dr. DeFrees

Minutes by Betsy Greenman
July 5, 2024

PEHPC Board of Directors Chairperson's 2023-2024 Annual Report

Fiscal year 2023-2024 was a quiet year with no major issues and the Board of Directors remained the same: Dave Schmitt (Chairperson), Pam Taylor (Vice-Chairperson), Betsy Greenman (Secretary), Maureen Joseph (Treasurer) and Debbie Pautsch.

We ended the fiscal year in good condition for both the Clinic and the ambulance service. Finances are always a work in progress as payments from insurance companies and Medicare are often a long time coming and dealing with patient non payment takes a lot of time. We are able to pay our bills and stay close to even.

Pine Eagle Clinic:

We are thankful to have both Doctors Smithson and Defrees seeing patients at the clinic to once a month. Thanks also to Dr. Defrees for serving as our Medical Director, overseeing our medical care. We are also glad to have Rob Bachman at the Clinic twice a week providing physical therapy.

Clinic visits remained consistent over the past year. Dr. Defrees averaged 14 patients per day, Dr Smithson averaged 9, and Kate Grace (our resident Physician's Assistant) 12 per day.

Clinic staff continued training as we adjust to Athena for our electronic health records and billing. We receive patient reviews from them and are glad to see patients are generally very appreciative of the Clinic staff and service.

Our wish list is a remodel of the front entryway and install automatic doors to assist patients entering the Clinic. That has been hindered as we wait to get an architect approved design as well as a cost estimate. We will be pursuing grants as soon as we get a cost estimate and design approval.

We have begun working with Aledade (an Accountable Care Organization) to monitor patient care activities. They notify us when scheduled treatments are due for individual patients to be sure we stay current with treatments. They began collecting our patient data in January and continue to send reminders to assist us in meeting our quality care incentive measures.

Halfway-Oxbow Ambulance:

Over the past year, the Halfway-Oxbow Ambulance had 109 call-outs. These include calls to transport patients to the hospital in Baker and for Life Flight pickups, serving patient in home, and mutual aid to the Eagle Valley Ambulance Service.

Training continues, mostly done in house at the monthly meetings. Kerri Stutzman-Rowen is on her way to completing her EMT testing. Jasper Wagner has completed his EMT class and is now enrolling in the advanced EMT training. Rachelle Robinette is working on completing her advanced EMT class. We have a couple community members who show interest in classes and joining our agency this coming year.

This past year, volunteers have had several opportunities to train with Lifeflight on landing zone protocol. Also, deputy Mulanado and a member of New Directions came out and presented information on working with mental health patients. Several staff members took advantage of a zoom option to attend the annual Eastern Oregon EMS conference in February.

Other Projects:

We disposed of the two outdated X-ray machines to free up space for other uses. The majority of the machines were recycled as scrap metal through LaRue Sanitary Service.

Our two hot water heaters were moved from the attic to the ground floor to better facilitate access. This involved remodeling the storage area in the ambulance parking bays which was also an improvement.

Landscaping is an ongoing issue as we try to find a solution that is economical and low maintenance. We are still working to install an underground irrigation system to water the area between the Clinic and Lions Park. Gravel has been spread along the park side of the Clinic to improve that side. No solution has been found for the front area that is cost effective and visually pleasing.

Dave Schmitt
Chairperson, PEHPC Board of Directors
June 24, 2024