

**PINEAGLE CLINIC PLANNING BOARD  
MEETING JULY 25, 2022**

Zoom: <http://us02web.zoom.us/j/84345067587>

**CALL TO ORDER:** Dave called the meeting to order at 6.00 PM

Attendance: Board Members Dave Schmitt (Chair), Pam Taylor (Vice Chair), Maureen Joseph (Treasurer), Betsy Greenman (Secretary), Debbie Pautsch; Terra Lewis (Clinic Administrator), Dana Simrell (Ambulance Coordinator – for ambulance report)

**Approval of Minutes**

June 27, 2022 – Annual meeting – Date needs to be Corrected

July 11, 2022 – Special meeting – Several corrections need to be made

Pam made a motion, Maureen seconded to approve the minutes, as corrected, of the Annual Meeting on June 27 and the Special meeting on July 11. Motion was passed unanimously.

**Correspondence and Public Input** - none

**Ambulance Report** – Dana Simrell reported that in the past month there were 10 Dispatches. 4 were Life Flights of which 2 were Trauma and 2 Medical; ambulance transported 1 person to Baker, medical. There were 3 non-transport. 1 was in Richland that we were covering. 1 dispatch call was canceled before they left. 1 had no patient contact (River accident). A trauma call is for an injured person, a medical call is for a sick person. Dave thanked Dana for her report.

**Clinic Administrator Report** – Terra Lewis reported that Kate has been seeing on an average, 11 persons per day. It will probably be higher this month. The Athena web portal had an upgrade so no reports are yet generated,

**The Medical Directors Report** – next month

**Committees:**

**Finance** – Financial Statements – Terra said that the 2<sup>nd</sup> quarter of August there would be statements for the Finance Committee to go over as well as work on a 2022 budget

Collections – Terra said these are in-process. All but one person contacted have called back. That one, after discussion, the Board encouraged Terra to send to Collections.

### **Personnel – Dave**

Patient Surveys - none

**Building** -Terra – The major on-going topics are: Doors, Sign, Landscape and irrigation. There was considerable discussion about the front door ADA topic. Joey is getting more information about Custom Glass in Caldwell. The major issue is that the current space and structure is limited in being able to support the ADA type of door. This will need a re-design of the front entrance.

Pam is a grant guru. She offered to do some research about Grants. We discussed whether we need to wait on a general financial estimate before submitting a grant. Pam suggested we create a list of items that the Board would like to get grants to support. We requested that when Pam creates a list she distribute it to the Board and we'll talk about it.

Dave talked about the irrigation options and the unknown of where the PVP pipes are exactly laid. He has talked with the Lions Club and they are amenable to having us link the irrigation system. The Board would contribute something toward the Lions water bill.

Dave said there are also sprinklers and pipe under the front section of the Clinic where the sign is. He's going to try the trick of putting a hose into the system and see what happens to locate the pipes and sprinklers. He'll also get a trencher and work on the side irrigation location. Steve White (Lions) said there is one of their sprinklers that needs to be repaired.

Maureen spoke of Matt's Dad, who did sprinklers, who is retired and might help. Also, Josh who currently has an irrigation business. She will follow up.

Dave mentioned that we might engage with the Youth Fund, Kay Young, Administrator. The kids might be involved in the weeding/ gravel spreading project. Terra suggested the Jim Ferrell be asked to get all the weeds out of the ground and raked up. We need to put black plastic down in area 2 and 3 (see Dave's diagram of the property and the project). Dave will submit the project to the Youth Fund in the next month or two. The gravel is \$250.00. It was the consensus that we go ahead as discussed.

The Sign will be put up possibly Tuesday, but soon.

### **OLD BUSINESS**

**Policy revisions** – These will be looked at by the committees with regard to what policies are part of the committee work. Are they current, needed, understandable?

**Landscaping** – already discussed under **Building Committee**, above.

**Use of Dental Space** – we decided to drop this item from future agendas. The on-going item is the **x-ray removal**. The machine has to be separated into two parts. There must be an approved person to do the removal. Pam was trying to get a response giving us a list of approved persons.

**Update on Staff trip and training** – August 18<sup>th</sup>, 2022, is the **staff trip**. If there are staff “loose ends” to take care of, Terra will do that with the staff prior to the trip. More intensive training time will be at another date, probably September sometime. Betsy and Terra will talk more about this, including getting input from the staff.

**EMT and Fire appreciation dinner:** The Lions Club is booked for August 17<sup>th</sup>. We have the facility beginning at 5 PM. Dinner will be at 6 PM with main entrée provided by the Board plus pot-luck from those community members attending. We are planning for about 30 people. Maureen will check out pricing for the entrée. Pam and Terra will manage the event. The Board has it on their calendars. Dave will prepare some kind of speech or sharing of appreciation.

## **NEW BUSINESS**

**Committee assignments for Board members** – we reviewed the responsibilities of each committee. The members chose to serve on the committees. The list of Board members volunteering to the committees is part of these minutes.

**Board Member Comments** – Terra noted that there will no long be Health Fairs. However the pricing related to these may still be possible. We’ll look to 2023 for this.

**Next Meeting date; August 22, 2022 at 6 pm**

**Topics for next meeting** – Medical Director report, Financial statements and budget for 2022, Doors update, Policy review for each Committee, X-Ray removal, EMT Dinner, Staff Training, Rob’s IT Contract, Landscaping, Health Fair

**Adjourn** – Dave adjourned the meeting at 7:07

**Attachments to these minutes:**

Dave’s design for the Gravel/Landscape project

List of Board Members contact information

Committee Assignments

Minutes Taken and distributed by Betsy Greenman

**Approved by unanimous vote of the Board at its regular monthly meeting: August 22, 2022**